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INSTRUCTIONS

UNDER "DESCRIPTION OF PROPERTY AND FACILITIES"

Fill in the type of property, size, type of construction, condition, available facilities, appurtenances, etc. Photographs, maps and plats may be attached to supplement the description.

Examples of descriptions:

1. RESIDENCE OR QUARTERS

- a. One story detached house containing 3 bedrooms, living room, dining room, library or study, kitchen, 2 baths, servants room, basement and attached garage. Located on lot approx. 200'x300'; wood construction; good condition.
- b. Apartment consisting of living-dining room combination, bedroom, bath and small kitchen; located in large brick apartment building; excellent condition. Elevator, heat, and air-conditioning services furnished. Parking area adjacent to building.

2. OFFICE AREA

Office space consisting of 10 rooms, approx. 20,000 sq. ft.; located on 10th floor of modern brick building in fair condition. Elevator, heat and janitorial services furnished. Parking area adjacent to building.

3. WAREHOUSE OR STORAGE

One story concrete block warehouse; approx. 25,000 sq. ft.; 500,000 cu. ft.; 20 ft. ceilings; unlimited floor load; 3 rooms for offices; excellent condition; located on 2 acres of land, fenced for additional outside storage. Railroad spur to platform; paved roads to main highway.

UNDER "MAJOR CHANGES AFTER ACQUISITION"

List improvements, alterations, or major repairs made after acquisition of property. Give description, approx. cost, and date completed.

Example: Installation of kitchen sink, \$300.00, completed 15 January 1954.

REMARKS CONTINUED